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Faculty Senate Executive Committee Minutes (5/19/2020)

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

Tuesday, May 19, 2020 – 2-3:50PM (<https://csusb.zoom.us/j/389256734>)

Members Present: Beth Steffel, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Dorothy Chen-Maynard, Lasisi Ajayi, Janine Kremling, Shari McMahan, Tomás Morales

Guests: Seval Yildirim, Bradford Owen, Mihaela Popescu, Jo Anna Grant,

1. Approval of May 12, 2020, [FS Executive Committee Meeting Minutes](#)
 - 1.1. The FS Executive Committee Meeting Minutes for May 12, 2020 were approved as presented.

2. “[Summer Virtual Teaching Institute](#)” [B. Owen, M. Popescu, J. Grant, S. Yildirim]
 - 2.1. Administration is working on compensation for all participants; with more compensation provided to the FLC Facilitators
 - 2.1.1. Looking for suggestions of facilitators
 - 2.2. Compensating lecturers in the summer may present issues with unemployment
 - 2.3. Have a course developed by students for students
 - 2.4. Have an open call for faculty to opt-in
 - 2.5. Track One call should go out by the end of this week

3. Discussion of implications of remote fall semester [S. Yildirim]
 - 3.1. Do we continue in the Fall with the SOTE policy (required to implement but faculty choose whether to include in their RPT file)?
 - 3.1.1. Encourage faculty to submit form B/C
 - 3.1.2. Decided provisionally the SOTEs will be included in RPT file and will revisit at the beginning of the Fall Semester with data on how many faculty opted to exclude them from their file in the spring
 - 3.2. Do we allow faculty in the Fall to get another extension on tenure and promotion?
 - 3.2.1. Need to see how many have requested extension (deadline is early June)
 - 3.2.2. Need to confer with CFA first
 - 3.3. When and how do we do lecturer reviews in the fall?
 - 3.3.1. Need an online process for the Fall
 - 3.3.2. Need to let department chairs know the process
 - 3.4. Are we planning to extend the grading policy in the fall?
 - 3.4.1. Will review the data on how many students have opted into the revised grading policy and revisit this at the beginning of the Fall semester
 - 3.5. Should we watermark Spring Quarter 2020 and perhaps future SOTEs as during the “COVID-19 pandemic”?

- 3.5.1. Consensus to watermark spring quarter 2020 and future SOTEs during the pandemic.
- 3.6. Class Visitations - Do we need to change the format/questions? These are very important. We will resume in the Fall. We should revise the template.
- 4. EPRC Report
 - 4.1. FAM 805.2 "Academic Advising"
 - 4.1.1. [With Markup](#)
 - 4.1.2. [Without Markup](#)
 - 4.1.3. This will be on the Senate agenda next week
- 5. FAC Report
 - 5.1. FAM 650.5 "Periodic Review of Academic Affairs Central Administrators"
 - 5.1.1. [With Markup](#)
 - 5.1.2. [Without Markup](#)
 - 5.1.3. With be on the FS Agenda next week
 - 5.2. FAM 819.5 "Off Campus Course Offering"
 - 5.2.1. [With Markup](#)
 - 5.2.2. With be on the Senate Agenda next week
- 6. [Recruitment, Selection, and Appointment of Management Employees](#) (New proposal, out for campus comment)
 - 6.1. Potential conflict with [FAM 640.5 "Recruiting and Appointing of Academic Central Administrators"](#), [FAM 640.6 "Recruiting and Appointment of the Provost/Vice President for Academic Affairs"](#), and [FAM 641.3 "Recruiting and Appointment of College Deans"](#)
 - 6.2. This will be on the Admin Council Agenda next week
- 7. Possible Revisions to [FAM 845.72 Policy Concerning Research Involving Human Subjects](#)
 - 7.1. [Narrative](#)
 - 7.2. [Revisions](#)
 - 7.3. The IRB is under federal regulations, we need to be in compliance.
 - 7.4. It will be presented as a FAM revision
- 8. [Draft FAM Implementation Process](#) (Motion from 01/14/2020 Faculty Senate Meeting: "charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks")
 - 8.1.1. [HSU Policy on Policies](#) and [Perceived Violation Practice](#)
 - 8.1.2. [Fresno State Policy and Perceived Violation Practice](#)
 - 8.1.3. CSU San Marcos follows a similar process as Fresno State
 - 8.1.4. San Jose State University follows a similar process as Fresno State

- 8.1.5. SF State identifies in policies who is responsible for implementation and enforcement
- 8.1.6. CSU East Bay brings up publicly in senate meetings any time a policy hasn't been followed
- 8.1.7. CSULA makes adjustments to policy and/or writes new policy as made aware of violations or lack of clarity
- 8.1.8. CSU Fullerton has a constant problem of violations and follow an informal process of taking issues to the Senate Chair
- 8.1.9. CSU Dominguez Hills doesn't write policy
- 8.1.10. This process will become part of our bylaws; will share with Bylaws and Constitution Committee and eventually the Senate

9. President's Report

- 9.1. Open forums have been well attended
- 9.2. Will share information about courses that will be on conducted campus in a safe manner (where we cannot meet learning outcomes virtually)
- 9.3. \$15M for institutional support from the CARES Act will go towards the \$15M we lost in revenue
- 9.4. Looking at a 10% budget reduction
- 9.5. What will the costs be to reopen?
- 9.6. Current plan is to have June 2020 commencement in December 2020

10. Provost's Report

- 10.1. Finishing 39 RPT files
- 10.2. Working on annual reports and reviews for MPPs and staff
- 10.3. Doing Open Forums

11. [Chair's Report](#)

12. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report \(May 2020\)](#)

13. [Approval of FS Agenda, May 26, 2020](#)

- 13.1. The FS Agenda for May 26, 2020 was approved as submitted.

14. [Appointments](#)

- 14.1. Search Committee for Director of Teaching Resource Center
 - 14.1.1. Janelle Gilbert
- 14.2. Sustainability Committee
 - 14.2.1. Thomas McGovern, CAL
- 14.3. Search Committee for Executive Director Faculty Center of Excellence
 - 14.3.1. Mariam Betlemidze

15. [Retirement Resolutions](#)
 - 15.1. The EC members are asked to take the faculty in their department and write the resolution or find someone to do so.
 - 15.2. We will read the resolutions at the first/second Faculty Senate Meeting in the Fall
 - 15.3. Sylvia will send the EC a deadline date to send in the final written resolutions to her for formatting
 - 15.4. Beth will notify those on the list that the readings will be in the Fall

16. Faculty Senate Meeting Time 2020-2021
 - 16.1. Should we move the FS meeting time due to semesters
 - 16.2. Decided to leave the senate meeting time as is

17. Remaining Meetings Schedule
 - 17.1. May 26 Faculty Senate Meeting
 - 17.2. Extra Executive Committee Meeting, maybe May 28, 2PM? (test election format, any additional business, and approve June 2 agenda)
 - 17.2.1. The EC meeting will meet on Thursday, May 28th at 2:00PM
 - 17.3. June 2 Faculty Senate Meeting (Executive Committee Elections would need to happen here—college senator results announced June 1)
 - 17.3.1. Janine will have election officers send a note to let potential new senators when nominations close that they need to attend the June 2 and June 9 meeting
 - 17.4. June X 2020-2021 Executive Committee would need to meet to nominate Chairs for EPRC and FAC
 - 17.4.1. The new EC will need to meet before the June 9th meeting to nominate EPRC and FAC Chairs
 - 17.5. June 9 Faculty Senate Meeting (Chairs for EPRC and FAC elections would need to happen here)

18. **New Business**

19. **Adjournment (Time Certain 3:50PM)**